

## EXECUTIVE COMMITTEE MEETING

Minutes of the meeting held at 13:30 pm on Wednesday 13 March 2024 via Zoom

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Present: Nick Koor, Sian Davies Vollum, Mark Anderson, Rebecca Williams, George Jameson (GSL)

Apologies: Dave Healy, Amanda Owen, Munira Raji, Pete Rowley, Stewart Fishwick, Graham McLeod, Roberto Loza

### ***Actions***

#### **1. DECLARATIONS OF INTERESTS**

There were no declarations of interest.

#### **2. APOLOGIES**

Apologies were noted.

#### **3. MINUTES OF LAST MEETING**

The minutes were approved.

#### **4. ACTIONS FROM THE PREVIOUS MEETING**

The amendments to the constitution have been made, Mark will add this to the shared Google Drive.

***MA***

#### **5. MEMBERSHIP**

#### **6. ITEMS FOR DISCUSSION**

- ***Strategic HE event***

The Committee discussed the draft agenda for the event. They identified a number of potential speakers to contact with media profiles. Mark stated that he knew two of the people mentioned and would get in contact with them to see if they'd be interested. Sian intends on extending an invitation to the Society's President.

It was agreed that it would be a good idea to set a registration deadline one week before the event. It was agreed that there would be a need to find a person to act in the role of mediator, John Underhill was suggested. Sian agreed to get in touch.

The workshop sessions on the day will be in person only as it would prove too difficult to do otherwise.

## **7. REPORT FROM JOINT HIGHER EDUCATION COMMITTEE (*JHEC*)**

The working group overseeing the review of the Society's awards and nominations processes have launched a survey seeking the thoughts of the community on the current process.

The Geoscience Education and Outreach Network (GEON) is now live. This seems like a fantastic opportunity for outreach and community building purposes.

The Society has an ongoing project looking into recruitment issues titled 'Project Anning'. This sparked a conversation about the discrepancies with the available data. It was suggested that developing a 1 pager detailing these would be a useful endeavour.

GeoWeek is set to take place from 25 May – 2 June with a launch event on 23 May. This will see Anjana Khatwa as a guest speaker.

## **8. REPORT FROM THE CHAIR (*Not covered previously*)**

Sian informed members that Keele have made the most progress so far in the development of offering the degree apprenticeship.

In preparation for the joint HE event Sian has spoken to reps from a number of organisations on the discuss. Recently she spoke with the Sub Surface Task Force as well as the Energy Transition Centre for Masters Training.

Sian added that she now sits on the Heritage Alliance Education Committee as the UGUK representative.

## **9. REPORT FROM THE EXECUTIVE SECRETARY (*Not covered previously*)**

The Executive Secretary was unable to attend the meeting today.

## **10. REPORT FROM THE TREASURER**

Mark circulated the information yesterday. Invoices are yet to be sent out. He is still waiting on a number from last year. The balance currently stands at £3300 with the website being the only recurring cost. He has added Sian as a signatory on the bank account and is still trying to do the same for Dave. PayPal has now been set up.

## **11. REPORTS FROM OTHER MEMBERS OF EXECUTIVE (*not previously covered*)**

Rebecca informed the Executive that she has received an approach from TIDE. She will update as and when this may progress. She intends on attending the Geography Association meeting and will bring the new Teach Earth banner to help advertise the site.

Mark will be giving a talk at the upcoming EGU. Nick stated that he will send him his slides as they may prove useful.

## 12. ANY OTHER BUSINESS

It was suggested that the Executive should create an 'Industry Representative' role on the Executive Committee. This would be a perfect fit for Nick.

## 13. DATES OF FUTURE MEETINGS

The following dates were set, with meetings to start at 13:30:

- 5 June 2024
- 13 November 2024

## EXECUTIVE COMMITTEE - ACTION LIST

Item	Title	Action	For when	By whom
4	Actions from previous meeting	Add updated constitution to the shared google drive	<i>March</i>	<i>MA</i>
12	Any other business	Create 'Industry Representative' role on the Executive.	<i>June</i>	